

SKS Student Emergency Contact and Medical Information

Child's Name	Date of Birth		M	F
		Sex		
Parent's/Guardian's Name	Parent's/Guardian's Name			
Home Phone	Work Phone	Home Phone	Work Phone	
Address		Address		
City, ST ZIP Code		City, ST ZIP Code		

Alternative Emergency Contacts

Primary Emergency Contact	Secondary Emergency Contact
Home Phone	Work Phone
Home Phone	Work Phone
Address	Address
City, ST ZIP Code	City, ST ZIP Code

Medical Information

May the School nurse include the following information on a confidential list to staff? **Yes No**
 Is this child allergic to any drug, insect bite, food, etc., requiring medication or hospitalization? **Yes No**
 Is this child on any medication? **Yes No**

What medication and how is it administered?

Does this child have any condition requiring special attention, such as Asthma, Diabetes, Seizures, Cardiac condition, etc? Yes No

Describe conditions and current treatment plan:

ALL STUDENTS:

May the nurse administer: Aspirin Yes No / Tylenol Yes No / Ibuprofen (Generic Advil) Yes No

Physician's Name	Phone Number
Insurance Company	Policy Number

I authorize all medical and surgical treatment, X-ray, laboratory, anesthesia, and other medical and/or hospital procedures as may be performed or prescribed by the attending physician and/or paramedics for my child and waive my right to informed consent of treatment. This waiver applies only in the event that neither parent/guardian can be reached in the case of an emergency.

Parent's/Guardian's Signature	Date
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St. Katharine of Siena School

Stationery List June,2017

Dear Parents,

The following school supplies have been ordered for your children.

Below is a list of supplies that must be purchased through school.

Please refer to the Summer Reading/Math list for the rest of the supplies needed for each grade.

Stationery payments should be sent to school attn: Susan Hodgens

Stationery bills must be paid by check in full (no cash please) or online on or before July 30, 2017.

[Click here for online payment](#)

(If not paid by July 30, a \$10 late fee will be added, students will not receive Stationery in September.)

Grade 1		Grade 2		Grade 3		Grade 4	
5 Copybooks	\$9.00	6 Copybooks	\$10.80	8 Copybooks	\$14.40	1 Student HW Book	\$5.00
Art Paper	\$2.20	6 Lge. Folders	\$9.90	Math Copybook	\$1.85	1 Recorder	\$6.00
1 Art Box	\$2.00	Art Paper	\$2.20	8 Pocket Folders	\$5.00	8 Copybooks	\$14.40
1 Journal	\$2.00	*Specials Fee	\$50.00	2 Folders	\$3.30	Time for Kids	\$5.00
Time for KIDS	\$5.00			1 Student HW Book	\$5.00	1 Math Copybook	\$1.85
1 Theme Tablet	\$1.80			Weekly Reader	\$4.00	3 Folders	\$4.95
*Specials Fee	\$50.00			Art Paper	\$2.20	Art Paper (Assorted)	\$2.20
				*Specials Fee	\$50.00	*Specials Fee	\$50.00
Total	\$72.00	Total	\$72.90	Total	\$85.75	Total	\$89.40

Grade 5		Grade 6		Grade 7		Grade 8	
1 Student HWBook	\$5.00	1 Student HW Book	\$5.00	1 Student HW Book	\$5.00	1 Student HW Book	\$5.00
Art Paper	\$2.20	Art Paper	\$2.20	*Specials Fee	\$50.00	Choice Magazine	\$8.99
*Specials Fee	\$50.00	*Specials Fee	\$50.00			*Specials Fee	\$50.00
		Junior Scholastic	\$9.00				
Total	\$57.20	Total	\$66.20	Total	\$55.00	Total	\$63.99

Specials Fee Includes: Cafeteria supplies, Nurse Supplies, Technology, Art, Music and Gym supplies. 50.00\$50.00

St. Katharine of Siena School
 116 South Aberdeen Avenue
 Wayne, Pa 19087

INVOICE

DATE: JUNE 6, 2017

PAYMENT TERMS
Due upon receipt

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
	<p>2017/2018 Home and School Dues</p> <p><i>All families should pay off this invoice - Dues are not billed with tuition</i></p> <p>Note that these payments support the online SIS system, school assembly programs, classroom start up expenses, the school newsletter, and other wonderful activities for the SKS students. Please pay your dues promptly.</p>	\$50.00 per family	\$50.00 per family
TOTAL			\$50.00 per family

Please fill out your family name and parish in the space provided below to ensure proper application of your payment

Payment can be made by check or by credit card on the SKS Online Store. Please make checks payable to St. Katharine of Siena - **DO NOT SEND CASH**

The link for the SKS Online Store is on the homepage at

<http://sksschoolwaynepay.3dcartstores.com/>

Checks with form may be sent to school to Anne Condello - *Your cancelled check is your receipt*

FAMILY NAME: _____ Parish _____

Check Number _____ Date _____ or Paid Online _____

Thank you!

St. Katharine of Siena School
229 Windermere Avenue
Wayne, PA 19087

MEMORANDUM OF UNDERSTANDING

Every Catholic school student has a right to be treated as a child of God, with the love and respect that implies, regardless of family circumstances. In like manner, the believing community has the right to an education guided by Catholic teaching and identity, unimpeded by pressures contrary to Church teaching.

As parent/guardian of a student in a Catholic school, I understand, affirm, and support the following:

1. Attending a Catholic school is a privilege, not a right.
2. The primary purpose of a Catholic school education is two-fold: to strengthen the Catholic community in its faith, and to form students in the teachings of Jesus Christ and the Catholic Church.
3. Catholic schools are distinctive religious education institutions guided by the teachings of the Catholic Church. They are not simply private schools offering a positive moral code. Rather, they exist to advance the faith mission of the sponsoring Catholic parish(es), Archdiocese, or Catholic religious community.
4. While Catholic education places a high value on academic excellence and extracurricular achievement, its fundamental priority is fidelity to Catholic teaching and identity.
5. The school and its administration have the responsibility to ensure that Catholic teaching and moral integrity permeate every facet of the school's life and activity and that the school is able to function as a community of faith.
6. In all questions that involve Catholic teaching, morals, and Church law, the final determination rests with the Archbishop.

As a parent/guardian desiring to enroll my child in a Catholic school, I accept this memorandum of understanding. I pledge support for the Catholic identity and mission of this school and by enrolling my child I commit myself to uphold all principles and policies that govern the Catholic School.

Parent/Guardian Signature

Date

Parent/Guardian Signature

Date

St. Katharine of Siena
229 Windermere Avenue
Wayne, PA 19087
610-688-5451

We have read and reviewed St. Katharine's Handbook to our child/ren. We realize the importance of a spirit of cooperation between the home and the school in order to provide the atmosphere that is necessary for learning. We agree to abide by the rules set forth in the St. Katharine's Handbook.

Signature of Parent/Guardian:

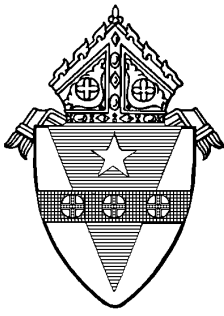
Signature of Student/s:

Date _____

This form is to be signed and returned to school where it will be kept on file.

Thank you.

Bud Tosti and the Faculty



ARCHDIOCESE OF PHILADELPHIA

222 North Seventeenth Street • Philadelphia, Pennsylvania 19103-1299
Telephone: 215-587-3710 • Fax: 215-587-5644

OFFICE OF CATHOLIC EDUCATION
Director of Technology K-12

ACCEPTABLE USE POLICY FOR TECHNOLOGY

Catholic Schools of the Archdiocese of Philadelphia

PURPOSE

Technology is a valuable and real world educational tool. **The school district will educate all students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response** to ensure responsible use of technology. The policy outlined below applies to all technology use including but not limited to Internet use. *The Acceptable Use Policy for Technology* applies to all students, faculty, administrators, staff, volunteers or community members allowed access to school technology resources. In some cases outside or personal uses of technology may be applicable under this policy.

SCOPE OF USE

We recognize that the digital world allows anytime, anywhere access. Uses mentioned in this policy apply to **inside school** use and may in certain instances apply to personal technology use and/or uses **outside of school**. Where personal outside use of technology threatens a likelihood of substantial disruption in school, including harming or interfering with the rights of other students or teachers to participate fully in school or extracurricular activities, these activities may be viewed as a violation of the Acceptable Use Policy and may be subject to the disciplinary measure found herein.

N.B. The types of electronic and digital communications referenced in this AUP include, but are not limited to, social networking sites, cell phones, digital cameras, text messaging, email, voice over ip, chat rooms and instant messaging.

GOAL

The school's goal is to prepare its members for life in a digital global community. To this end, the school will:

- Integrate technology with curriculum to enhance teaching and learning
- Encourage critical thinking, communication, collaboration and problem solving skills
- Facilitate evaluation and synthesis of information
- Encourage ethical practices and provide education for internet safety and digital citizenship
- Provide a variety of technology based tools and related technology skills

Revised June 2012

RESPONSIBILITIES OF USER

Our schools will make every effort to provide a safe environment for learning with technology including Internet filtering and safeguards. The students, faculty, administrators, staff, and school community are granted the privilege of using the computer hardware and software peripherals, and electronic communication tools including the Internet. With this privilege comes the responsibility for appropriate use.

In The Archdiocese of Philadelphia we use information and technology in safe, legal, and responsible ways. We embrace the following conditions or facets of being a digital citizen.

- **Respect One's self.** Users will select online names that are appropriate and will consider the information and images that are posted online.
- **Respect Others.** Users will refrain from using technologies to bully, tease or harass other people
- **Protect One's self and Others.** Users will protect themselves and others by reporting abuse and not forwarding inappropriate materials or communications.
- **Respect Intellectual Property.** Users will suitably cite any and all use of websites, books, media, etc.
- **Protect Intellectual Property.** Users will request to use the software and media others produce and protect license agreements for all software and resources.

TECHNOLOGY USE GUIDELINES

Educational Purpose/ Appropriate Use: School technology is to be used to enhance student learning. Students must not access social networking sites or gaming sites, **except for educational purposes** under teacher supervision.

Copyright/Intellectual Property and Identity: All sources obtained for teacher and student work should be properly cited. Users are to respect the rights of and the intellectual property of others in accordance with Federal Copyright Law. Transferring copyrighted material to or from a school without expressed permission of the owner is a violation of Federal Law.

Communications: Electronic and/or Digital communications with students should be conducted for **educationally appropriate purposes** and employ only **school** sanctioned means of communication. The **school** sanctioned communications methods include:

- Teacher school web page, email, and/or phone number
- Teacher created, educationally focused networking sites

Teachers or administrators in their normal responsibilities and duties may be required to contact parents outside of the school day. A teacher or administrator is free to contact parents using a home phone or a personal cell phone. However, they should not purposely distribute a home phone number or a personal cell phone number to students. If a student contacts a teacher or administrator using a teacher or administrator's personal numbers, email or networking sites, the teacher or administrator should immediately report this to the administrator or appropriate authorities.

Electronic and Mobile Devices, Cellphones: Users must adhere to local school policy that may further define uses of mobile devices. The administrator of the local school will determine permissible use. If a particular mobile device is to be used for educational purpose, the school administration and/or teacher will provide parameters for this use.

Examples of Unacceptable Uses - Users are not to:

- Use technology to harass, threaten, deceive, intimidate, offend, embarrass, or annoy any individual.
- Post, publish, or display any defamatory, inaccurate, violent, abusive, profane or sexually oriented material. Users must not use obscene, profane, lewd, vulgar, rude or threatening language. Users must not knowingly or recklessly post false information about any persons, students, staff or any other organization.
- Use a photograph, image, video or likeness of any student, or employee without express permission of that individual and of the principal.
- Create any site, post any photo, image or video of another except with express permission of that individual and the principal.
- Attempt to circumvent system security.
- Deliberately visit a site known for unacceptable material or any material that is not in support of educational objectives. Students must not access social networking sites or gaming sites, except for educational purposes under teacher supervision.
- Violate license agreements, copy disks, CD-ROMs, or other protected media.
- Use technology for any illegal activity. Use of the Internet for commercial gains or profits is not allowed from an educational site.
- Breach confidentiality obligations of school or system employees
- Harm the goodwill and reputation of the school or system in the community
- Transmit any material in violation of any local, federal and state laws. This includes, but is not limited to: copyrighted material, licensed material and threatening or obscene material.

Reporting: Users must immediately report any damage or change to the school's hardware/software that is noticed by the user.

Administrative Rights: The school has the right to monitor both student and employee use of school computers and computer accessed content. Due to the evolving nature of Technology, the Archdiocese of Philadelphia, Office of Catholic Education reserves the right to amend or add to this policy at any time without notice.

Personal Use of Social Media

This section of the policy refers to the personal use of social media sites such as, but not limited to Facebook, Twitter, Youtube and Myspace.

Teachers and students may not mention members of the school community without their consent unless the subject is of public concern and the speech falls under applicable constitutional protections.

'Friending' of current students by teachers is forbidden on a **teacher's personal social networking site**. Personal posts' must use appropriately respectful speech, and refrain from harassing, defamatory, abusive, discriminatory, threatening or other inappropriate communications.

Policy Violations

Violation of the above rules will be dealt with by the administration of the school. Violation of these rules may result in any or all of the following:

- Loss of use of the school network, computers and software, including Internet access. The student will be expected to complete work on a non-networked, stand-alone computer system.
- Issuance of demerits/detentions, if applicable.
- Disciplinary action including, but not limited to, dismissal and/or legal action by the school, civil authorities, or other involved parties.

**ACCEPTABLE USE POLICY
FOR TECHNOLOGY**
Catholic Schools of the Archdiocese of Philadelphia

Student Internet Access Contract

I understand that when I am using the Internet or any other computer/telecommunications device, I must adhere to all rules of courtesy, etiquette, and laws regarding the copying of information as prescribed by either Federal, State, or local laws, and the Archdiocese of Philadelphia and (school name)

_____.

My signature below and that of my parents(s) or guardian(s) signature means that I agree to follow the guidelines of this *Acceptable Use Policy for Technology for the Catholic Schools of the Archdiocese of Philadelphia*.

Student Name/ID _____
Student Signature _____ Date ____/____/____
Graduation Year _____
Room Number (if Elementary) _____
Grade _____

Parent or Guardian: We ask that you review this policy with your child and sign below:

Student Access Contract

I hereby release _____ (school name) and the Archdiocese of Philadelphia, its personnel and any other institutions with which it is affiliated, from any and all claims and damages of any nature arising from my child's use of, or inability to use, the Internet Access, including but not limited to claims that may arise from the unauthorized use of the system to purchase products or services.

I will instruct my child regarding any restrictions against accessing materials that are outlined by the *Acceptable Use Policy for Technology for the Catholic Schools of the Archdiocese of Philadelphia*. I will emphasize to my child the importance of following rules for personal safety.

As the parent or guardian of this student, I have read the *Acceptable Use Policy for Technology for the Catholic Schools of the Archdiocese of Philadelphia* for _____ (school name). I hereby give my permission for my child to use the Internet and will not hold _____ (school name) or the Archdiocese of Philadelphia liable as a result of my daughter's/son's use of the Internet on school premises. I understand that my child has agreed not to access inappropriate material on the Internet.

Parent/Guardian Signature _____ Date ____/____/____

**ACCEPTABLE USE POLICY
FOR TECHNOLOGY**
Catholic Schools of the Archdiocese of Philadelphia

Administrators, Faculty and Staff Internet Access Contract

I understand that when I am using the Internet or any other computer/telecommunications devices, I must adhere to all rules of courtesy, etiquette, privacy and laws regarding the use of information and data as prescribed by either Federal, State, or local laws, the Archdiocese of Philadelphia and _____ (school name).

My signature below indicates that I agree to follow the guidelines of this *Acceptable Use Policy for Technology for the Catholic Schools of the Archdiocese of Philadelphia*.

Teacher's Signature _____ Date: ____/____/____

N.B. This is available for school use, as deemed necessary.

St. Katharine of Siena School

Know My Child Summary

Parents: Please complete this brief summary about your child. This communication can help our faculty be aware of any issues or concerns you may have about your child. Please return it to the school office care of Mr. Tosti. This will help strengthen the parent/teacher team right from the start for next year. Thank you for your help. Duplicate as needed.

Student's Name: _____ Grade _____

- Briefly summarize your child's personality:

- What are your child's strengths and weaknesses?

- Has your child had any formal testing? Is there anything we should know educationally regarding your child, including special needs or learning differences?

- What can we do to support your child's needs? If there is one thing you would like to tell us about your child, what would it be?

Please use other side if needed...

**St. Katharine of Siena School
229 Windermere Avenue
Wayne, PA 19087**

PHOTO RELEASE FORM

I, _____, hereby give the Archdiocese of Philadelphia, its successors and assigns and those acting with its authority, the unqualified right and permission to reproduce, copyright, publish, circulate or otherwise use any school pictures of my child produced by the Archdiocese of Philadelphia. This authorization and release covers the use of said school pictures in any published form and any media of advertising publicity.

I also understand that our school may be identified by name and I fully understand that this is a complete release of all claims against the Archdiocese of Philadelphia or any other person, firm or corporation by reason of any such use of such school pictures.

I hereby warrant that I am free to give this permission. I further warrant that the information I have provided is, to the best of my knowledge, true and accurate.

Name _____

Address _____

City, State, Zip _____



St. Katharine of Siena School
116 South Aberdeen Ave, Wayne, PA 19087
Phone 610.688.5451 | Fax 610.688.6796
www.sksschool.org

Dear Parent/Guardian:

State legislation authorizes the loan of textbooks, instructional materials, and equipment by the Secretary of Education to Pennsylvania children enrolled in kindergarten through grade 12 in nonpublic and private schools. Our school is now in the process of requesting specific textbooks, materials and equipment to be loaned to your child(ren). It is required, however, that a parent/guardian of each child attending the nonpublic or private school individually request a loan of textbooks, instructional materials and equipment. We are, therefore, enclosing the individual request form.

Please sign the form, date it, and return it to the school office immediately. Thank you for your continued assistance and cooperation.

Very truly yours,

Bud Tosti
Principal

CERTIFICATE OF INDIVIDUAL REQUEST FOR LOAN OF TEXTBOOKS, INSTRUCTIONAL MATERIALS AND EQUIPMENT

I hereby request the loan of textbooks, instructional materials and equipment in accordance with the Pennsylvania School Code of 1949 for my child(ren) attending St. Katharine of Siena School.

Parent or Guardian Signature: _____

Child/Children _____

Date: _____

This program is available only to Pennsylvania residents.
This form will remain on file at the school.